

## QUICK CHECKLIST – SCHENGEN VISA

This is not a list of required documents, but a checklist for your convenience.

The updated list of required documents is available on the website [http://newdelhi.mfa.gov.pl/en/consular\\_information/visa\\_information/](http://newdelhi.mfa.gov.pl/en/consular_information/visa_information/)

For appointment please register on the website <http://www.e-konsulat.gov.pl/>

Appointment	
Signed application form	
Passport (+ 1 copy)	
Biometric photograph	
Insurance	
Ticket reservation (return)	
Hotel reservation/proof of lodging	
Minor: written consent of the parents	
Minor: copies of passports of the parents	
<b>Business visa</b>	
Invitation	
Cover letter	
Bank account statement (3 months)	
Income tax return acknowledgement	
Payslips (3 months)	
Employment contract	
Approval for holidays	
or certificate of registration of the company	
<b>Study, research, internship</b>	
Invitation/certificate of admission	
Student card	
Proof of financial means	
<b>Tourism</b>	
Certificate from travel agency	
Marriage certificate if applicable	
Proof of financial means	
<b>Family/friends visit</b>	
Official invitation	
Or - personal invitation and proof of financial means	
Marriage certificate if applicable	
Certificate of family relations if applicable	
<b>Cultural, sports, religious events, conferences</b>	
Invitation	
Proof of financial means	

Updated: 01/08/2013